

**City of Stewart Council Meeting Minutes**  
**January 8th, 2024**

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce -Here  
Council Member: Carol Altrichter -Here  
Council Member: James Eitel -Here  
Council Member: Thomas Moon -Here  
Council Member: Daniel Broucek -Here

Approval of Minutes;

Motion to approve minutes from December 22<sup>nd</sup>, 2023 and January 3<sup>rd</sup> 2024 Eitel/Broucek,  
all in favor, motion carried.

Consent of Agenda;

Eitel add discussion on the personal policy- added item 3 petitions, requests and  
communications

Approval of Treasurer Report and Balance Sheet; -Tabled

Approval of Statement of Revenue and Expenditures; - Tabled

Approval of Claims;

Motion to approve claims; Moon/Altrichter all in favor, motion carried

Approval of Utility Billing Information;

Discussion on billing going out late in January, no late fees will be charged for this month

Motion to approve utility billing; Eitel / Moon

Approval of Bank Reconciliations - General Checking and Pop Checking - Tabled

**Petitions, Requests and Communications**

Jon Archer - City Auditor - no update

Janet Betsinger McLeod County Election Judge's

Motion to Approve for Taylor to be head election judge; Altrichter / Eitel

**Ordinances and Resolutions;**

Resolution No. 2024-002 - 2024 appointments for 2024

Motion to approve resolution No. 2024-002; Eitel / Broucek; all in favor, motion carried

Members polled, Peirce -yea, Altrichter-yea, Eitel-yea, Broucek-yea, Moon-yea

**Reports of Officers, Boards and Committees;**

1. Building Permit, Planning & Zoning Commission and Blight Notification Report

2. Police Department Report

Motion to approve Police report; Eitel/Broucek all in favor, motion carried

3. Emergency Services Report

A. Fire Department

Motion to approve fire department report; Altrichter/Eitel all in favor, motion  
carried

1. Approval of Mike Hansen ad 1<sup>st</sup> assistant Chief

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Motion to approve Mike Hansen as assistant chief; Eitel/Altrichter; all in favor, motion carried

2. Approval of Resolution No. 2024-006 for Mcleod Co-Op power grant equipment replacement

Motion to approve resolution No 2024-006 Altrichter/Moon, all in favor, motion carried.

3. Approval of Resolution No. 2024-005 purchase 3 sets of turnout gear -Tabled

### **B. EMR Department**

Motion to approve EMR department report; Eitel / Moon, all in favor, motion carried

1. Approval of Resolution No. 2024-004 purchase 2 sets of Medpro PPE – Tabled

4. Maintenance - Water/Waste Water Report

Motion to approve Maintenance - Water/Waste Water Report; Altrichter/Eitel all in favor, motion carried

Motion to Approve Resolution No. 2024-003 – Purchase fender flares Moon / Broucek, all in favor, motion carried

Motion for Hansen to work on policy to charge \$100 per month if non-working water meters are not changed out. Eitel / Altrichter, all in favor motion carried.

Direction for Hansen to work with Taylor to credit for extra water usage for the Wegscheid's

Discussion of proposed street project and timeline

Unfinished business;

New Business;

Miscellaneous; and

Set a date for a Special Meeting

**ADJOURN**

Motion to adjourn at 8:07 Eitel / Broucek; all in favor; motion carried